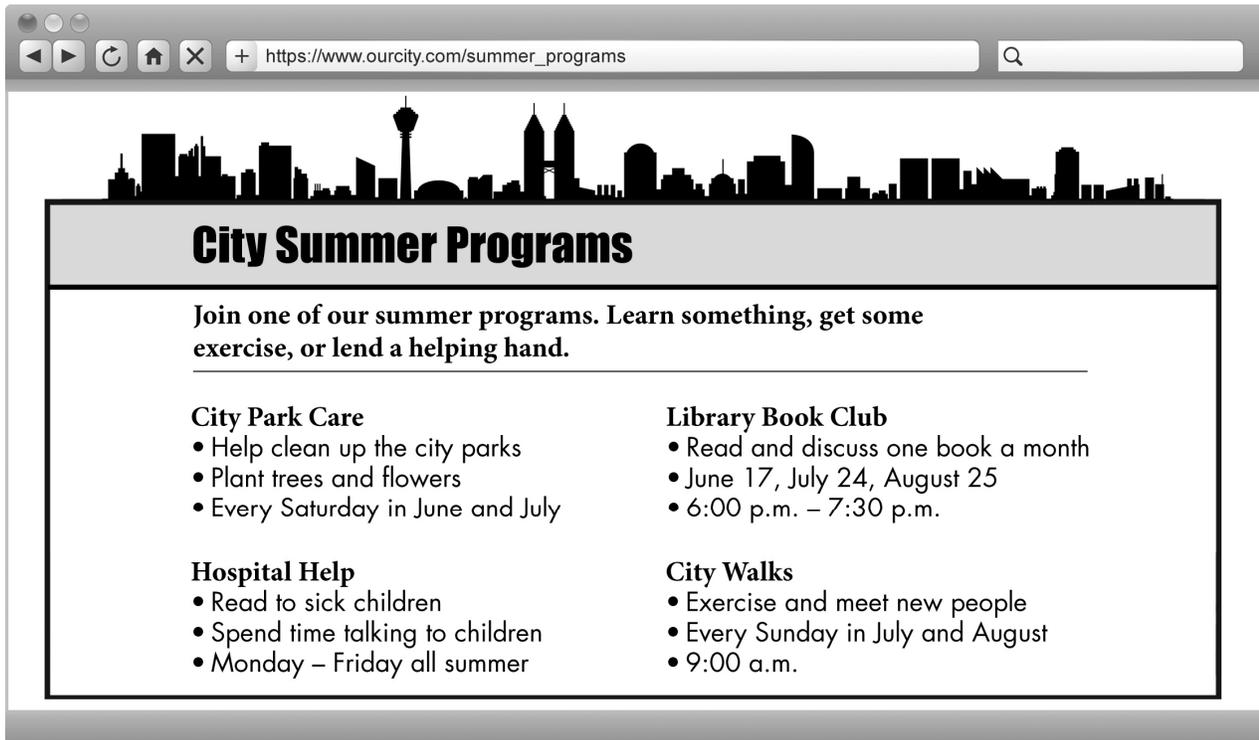


# Unit 5 Writing quiz

## A Read the notices about summer programs.



**City Summer Programs**

Join one of our summer programs. Learn something, get some exercise, or lend a helping hand.

<b>City Park Care</b> <ul style="list-style-type: none"><li>• Help clean up the city parks</li><li>• Plant trees and flowers</li><li>• Every Saturday in June and July</li></ul>	<b>Library Book Club</b> <ul style="list-style-type: none"><li>• Read and discuss one book a month</li><li>• June 17, July 24, August 25</li><li>• 6:00 p.m. – 7:30 p.m.</li></ul>
<b>Hospital Help</b> <ul style="list-style-type: none"><li>• Read to sick children</li><li>• Spend time talking to children</li><li>• Monday – Friday all summer</li></ul>	<b>City Walks</b> <ul style="list-style-type: none"><li>• Exercise and meet new people</li><li>• Every Sunday in July and August</li><li>• 9:00 a.m.</li></ul>

## B Write an email inquiring about ONE of the programs above.

### Make sure that you:

- Open your email with *Dear Sir or Madam* and close your email with *Sincerely* and your name.
- Explain the reason why you are writing.
- Clearly ask for the information you want to know.
- Thank the person you are writing to.

## Sample Answer

Dear Sir or Madam:

I would like to join the City Walks program this summer. It would be a great way to meet new people and exercise. I have read the information on your website, and I have a few questions.

The website says the walks happen every Sunday in July and August. Would it be a problem if I couldn't make it for two of the walks? Where are the walks? Do we walk the same path every week or do the places change? Also, it would be helpful to know how long the walks are and how difficult they are. Is the program for people with different ability levels? I would appreciate it if you could answer my questions and send me any other information you have about the program.

Thank you for your time. I look forward to hearing from you.

Sincerely,

Fabiana Ramirez