

## Lesson 26: Asking for Time Off

متن مکالمه : ✓

A: Mr. McKenna, do you have a second? I need to talk to you about something.

B: Sure, Liv, what can I do for you?

A: Well, I was just wondering . . . you see, I know I've used up all my vacation days this year, but my sister is getting married, and the wedding is overseas, and, well. . .

B: You wanna take some time off, is that right?

A: Well, sir, I was just hoping that I might be able to take some unpaid leave this year.

B: What dates are you planning on taking off? I'll need at least two months notice, so that I can plan for your absence.

A: I was thinking of taking off from September first until the thirtieth. Would you be okay with that?

B: Well, I guess so.

لغات و اصطلاحات جدید : ✓

Have a second?

يك لحظه وقت داريد؟

use up

تماما استفاده کردن

overseas

کشور خارجی

take some time off

مرخصی گرفتن

notice

خبر، اعلان

be okay with that

موافق بودن

unpaid leave

مرخصی بدون حقوق

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