

**Elementary - I Need More Time** (B0042)

A: So, Casey, how are things going with the photos for the press kit?

B: Yeah, I've been meaning to talk to you about that. I might need to ask for an extension on that deadline.

A: You've had over a month to get this finalized! Why are things delayed?

B: Well, the thing is, we ran into a lot of problems. . .

A: I'm not looking for excuses here. I just want to get this finished on time!

B: I know, and I apologize for the delay. But some things were just beyond my control. I had trouble booking the photographer, and then Michael was sick for three weeks, so I couldn't include him in the photos, and the design team lost all the files, so I had to re-do the pictures.

A: I'm not going to put this off any longer, Casey! I want those photos ASAP!

### Key Vocabulary

press kit

*Noun (singular)*

group of photos, documents, articles, and information about a company given to reporters, newspapers, magazines, etc.

I've been meaning to

*Verb,  
Present  
Perfect  
Progressive*

intend, plan to do something

extension

*Noun (singular)*

make a deadline longer, extra time to do something

finalize

*Verb*

the date when something must be finished

finish, decide on all the details

delay	<i>Verb</i>	late
run into	<i>Phrase</i>	meet or encounter
beyond someone's control	<i>Phrase</i>	not able to control something
put (something) off	<i>Verb, Going to Future</i>	plan to do something later

### Supplementary Vocabulary

due	<i>Adjective</i>	the date when something must be finished or happen
	<i>Verb</i>	not do something now that should be done; do something later procrastinate
behind	<i>Adjective</i>	late with a project or things you have to do
hold up	<i>Phrase</i>	delay or slow something
tight deadline	<i>Phrase</i>	a deadline that is really difficult to meet